

RISK ASSESSMENT – THE STORY OF THE TOOTH FAIRY

ACTIVITY:	THE STORY OF THE TOOTH FAIRY – ACTIVITIES FOR SESSION	DATE:	16.5.15
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PERSONS AT RISK- AFFECTED BY ACTIVITY:	Persons attending the workshop	NUMBER	0 - 24
ANY VULNERABLE PERSONS AFFECTED BY ACTIVITY:	Children	NUMBER	0 - 12

POTENTIAL HAZARDS		Assessment of Risk		
REF.		Low	Med	High
1	Using PVA glue in craft activity	x		
2	Tripping over cables, lights, wires	x		
3	Electrical hazards from power cables, lights and stereo/PA system used in the performance	x		
4	Use of paints in craft activity	x		
5	Use of scissors in craft activity	x		
6	Use of sharp knife to cut apple in activity	x		
7	Allergy to apple, marshmallow or jam	x		

EXISTING CONTROL MEASURES
1. Children should be supervised when using PVA glue in case they eat it.
2. All wires and cables should be hidden out of view where possible to avoid a trip hazard. Children should be discouraged from going in the stage area to avoid tripping on the wire from the lights.
3. All equipment over one year old should be PAT tested. All electrical equipment should be switched off and unplugged after the performance. Lights if possible should be removed and put in a safe place in case children enter the stage area.
4. The paints being used should be non-toxic poster paints
5. Child safety scissors should be used, children should be instructed to point the sharp end down and the activity should be monitored to ensure the scissors are being used safely. Adults will be present to use the scissors for really small children.
6. A sharp knife will be used to cut the apple for the apple teeth. This will be stored out of reach of children prior to the activity and once used again removed to an area of safety after use.
7. Before the event parents will be asked whether their children have an allergy to apples, marshmallows or jam. In the event of an allergy that child will be unable to participate in that activity.
8. A first aider should be present at all times in case of an accident.
9. A first aid kit should always be available in case of an accident.

INITIAL ASSESSMENT OF OVERALL RISK	LOW	X	MEDIUM		HIGH	
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RISK RATING = SEVERITY x LIKELIHOOD		
Rating	SEVERITY of injury/disease	LIKELIHOOD of occurrence
HIGH	Fatality; major injury or illness causing long term disability	Certain or near certain to occur
MEDIUM	Injury or illness causing short term disability	Reasonably likely to occur
LOW	Other injury or illness	Unlikely to occur

ADDITIONAL CONTROL MEASURES - (IF APPLICABLE)	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE
None required		

RESIDUAL ASSESSMENT OF OVERALL RISK	LOW	X	MEDIUM		HIGH	
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Note: Re-assessment required if overall residual risk is High

ADDITIONAL INFORMATION: (Notes, comments, further details, outline procedures, safe systems of work, standards, drawings, etc.)			
In this section of the workshop individuals are extracting DNA from kiwi fruit. There is a minimal risk from the chemicals being used and the water bath which is at 60°C. Various measures are in place to keep the risk to a minimum also the volumes of chemical in use are low and this helps to reduce any risk.			
Signature of responsible person:			Date:
Assessor:		Signature:	
Date Assessed:		Review Date:	