

RISK ASSESSMENT – THE STORY OF THE TOOTH FAIRY

ACTIVITY:	THE STORY OF THE TOOTH FAIRY – DECORATING TOOTH BOXES	DATE:	12.4.16
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PERSONS AT RISK- AFFECTED BY ACTIVITY:	Persons participating in the activity	NUMBER	0 - 30
ANY VULNERABLE PERSONS AFFECTED BY ACTIVITY:	Children	NUMBER	0 - 30

POTENTIAL HAZARDS		Assessment of Risk		
REF.		Low	Med	High
1	Use of paints in craft activity	x		
2	Potential trip hazards	x		
3	Allergies to materials used in activity	x		
4	Use of glitter glue in craft activity	x		
5	Use of plaster of paris tooth boxes and paint brushes	x		
6	Use of glitter in this activity			x
7	Use of PVA in craft activity	x		

EXISTING CONTROL MEASURES	
1.	All paint used in this activity will be non-toxic poster paint and it should be ensured that none of the children have an allergy to the paint. Once the activity has finished the children should be encouraged to wash their hands to prevent paint getting on clothes and other items.
2.	All wires, cables and chairs should be removed from the area where the activity is taking place to avoid a trip hazard.
3.	Prior to a visit clients should be informed of the elements used in this activity that children could have potential allergies too e.g. paint, plaster of paris (when set), PVA glue, glitter (if being used) or glitter glue.
4.	All glitter glue used in this activity will be child friendly. It should be ensured prior to the visit that none of the children have an allergy to the glitter glue. Once the activity has finished the children should be encouraged to wash their hands to prevent glitter glue getting on clothes and other items. Children should be supervised during the activity to ensure that the children do not put the lids into their mouths.
5.	It should be ensured prior to the visit that none of the children have allergies to plaster of paris when set. Children should be supervised during this activity. Tooth boxes will be inspected prior to the activity to ensure there are no sharp bits. If any of the tooth boxes are smashed children should be moved away from the area and the pieces of the box cleaned up with a dustpan and brush. This can then be disposed of in the household rubbish. All paint brushes used in the activity should be child friendly with no sharp ends. Children should be supervised to ensure there is no risk of paint brushes accidentally getting in their eyes.
6.	If there is a child in the group with a tracheal tube glitter must NOT BE used. There is a risk that glitter could enter the tube and cause complications for the child.
7.	PVA glue will only be used if the stickers do not stick to the boxes and this does not often happen. If children do need to use the glue they should be closely monitored during activity to ensure they do not eat the PVA glue. Children should be encouraged to wash their hands after the activity has finished to remove any remaining glue.
8.	A first aid kit should always be available in case of an accident.

INITIAL ASSESSMENT OF OVERALL RISK	LOW	X	MEDIUM		HIGH	
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RISK RATING = SEVERITY x LIKELIHOOD		
Rating	SEVERITY of injury/disease	LIKELIHOOD of occurrence
HIGH	Fatality; major injury or illness causing long term disability	Certain or near certain to occur
MEDIUM	Injury or illness causing short term disability	Reasonably likely to occur
LOW	Other injury or illness	Unlikely to occur

ADDITIONAL CONTROL MEASURES - (IF APPLICABLE)	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE
None required		

RESIDUAL ASSESSMENT OF OVERALL RISK	LOW	X	MEDIUM		HIGH	
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Note: Re-assessment required if overall residual risk is High

ADDITIONAL INFORMATION: (Notes, comments, further details, outline procedures, safe systems of work, standards, drawings, etc.)			
For this activity children will be decorating plaster of paris tooth boxes with paint, glitter (unless there is a child in the group with a tracheal tube), glitter glue, in some cases PVA glue and stickers. The glitter glue, stickers, PVA glue and paint used in this activity are all child friendly. In addition the children will be closely supervised. It is recommended that the children participate in this activity in small groups where possible (max 15 children per group) to ensure adults can closely supervise the children. The risk for this activity is minimal.			
Signature of responsible person:		Date:	
		12.4.16	
Assessor:		Signature:	
Date Assessed:	12.4.16	Review Date:	12.4.17